

















If a fire breaks out in your home:

-  Leave the room where the fire is immediately, closing the door as you leave
-  Alert everyone in your home and get them to leave immediately closing the front door of your apartment behind you
-  Do not stay behind to put the fire out, or to collect personal belongings
-  Your communal stairway is designed to offer you protection and a safe escape route in the event of a fire starting within an apartment. Always use the stairway; don't be tempted to use the lift (if there is one)
-  If you cannot use the stairs, position yourself in a signposted "refuge area" (if your floor has one)
-  As soon as you and your family are out of the building, call the fire service
-  Wait outside, a safe distance away from the building. Do NOT re-enter the building





If you see or hear of a fire in another part of the building:

-  The building is designed to contain a fire in the apartment or other point of origin where it starts. This means it will usually be safe for you to stay in your own apartment if the fire is elsewhere. However, you must **STAY SAFE**
-  And if conditions in the building become untenable, rather than waiting to be told to evacuate by someone else, residents should make their own judgement call
-  Call the fire service
-  Make sure your front door and windows are closed, to prevent smoke entering your apartment
-  If safe to do so - you must leave immediately if smoke, flames or heat affect your home, or if you are told to evacuate by the fire service
-  If you are in any doubt, get out




If you discover a fire in a communal area, corridor, lobby or stairway:

-  Where installed activate the nearest fire alarm call point. If no fire alarm system has been installed then shout fire and calmly evacuate the building. If safe to do so, alert other residents in the immediate vicinity on your way out (knock on their doors)
-  If the fire is between you and the nearest exit, use an alternative escape route. If there is no alternative route, return to your apartment and close the front door
-  Call the fire service

To call the fire service:

-  Dial 999
-  When the operator answers, give your telephone number and ask for FIRE
-  When the fire service reply give the address where the fire is
-  Do not end the call until the fire service has repeated the address correctly

Residents must not:

-  Block or obstruct exit routes and corridors within the communal areas
-  Store combustible materials in communal areas including service cupboards
-  Damage or tamper with any fire equipment provided in communal areas